Financial and Enrollment information are submitted on one combined form available at:

http://www.schools.utah.gov/charterschools/resources.htm







## Financial/Enrollment Report (combined form, both sections complete) Board Minutes



When a school makes a request of its chartering authority, or if it appears to be encountering fiscal difficulties, these materials (including timeliness and comprehensiveness of submissions) are reviewed and a summary analysis is presented to the State Charter School Board. Similar reviews are also submitted to sister entities such as the State Charter Revolving Loan Committee and the State Charter Finance Authority, which is responsible for issuing Bonds on behalf of charter schools.

Reports are reviewed and catalogued by USOE Charter Schools Section monthly during your first year of operation. Reports be submitted quarterly during all subsequent years.

All three reports (Financial, Enrollment, Minutes) are due monthly (20<sup>th</sup> of each month, email submission) at:

Cory Kanth
USOE Charter Schools Section

Cory.Kanth@schools.utah.gov